



PoolMark



THE POOLMARK ASSESSMENT CHECKLIST

Applicants can use this checklist as a preparation prior to an accreditation visit.

What will you need to do; what will you need to produce?

The PoolMark Accreditation is made after inspecting the overall operation of your pool; from documentation to dosing!

ESSENTIAL CRITERIA	These are the items or processes that should be in place	What you must be able to produce or demonstrate, during the assessment visit.
<u>MANAGEMENT PROTOCOLS and DOCUMENTATION</u>	Pool Safety Operating Procedure Pool Risk Assessments Pool Technical Operating Procedure Lone working and noise risk assessment Legionella risk assessment Cryptosporidia risk assessment Blood and Vomit procedures Baby and young children policy	You must be able to produce an up-to-date copy of each of these. They must be relevant; complete, in date and properly signed. The template for the Pool Technical Operating Certificate can be found at www.carltonassociates.co.uk PWTAG Handbook "Swimming Pool Water; Treatment & Quality Standards". (pages 248 – 258), or download at www.publichealthwales.org/cryptopoolguidance
<u>PLANT ROOM AND CHEMICAL STORES</u>	Security Skills cards/SOP's Written procedures for:- <ul style="list-style-type: none"> • Dosing preparation procedure • Daytank filling procedure • Injector cleaning procedure • Circulation feeders • Chemical deliveries Signage	There should be written instruction and procedures, for the range of tasks within a plant room; these will need to be seen.

<u>FILTRATION SYSTEM</u>	Type of filter Design in accordance with industry standards. No. of filters Filter dimensions and media Backwash triggers, timing and flow rates	Date of last filter inspection (copy of inspection report) Is the filtration system capable of dealing with the bathing load? Date of last media change (copy of worksheet) Is backwashing carried out in accordance with industry guidance, and according with recommended trigger points?
<u>POOL WATER TESTING</u>	Range of Tests Frequency of testing Records kept for:- <ul style="list-style-type: none"> • Free chlorine/total bromine • Combined chlorine • pH • Total alkalinity • Calcium hardness • Total dissolved solids • Balanced water calculation 	You must be able to demonstrate that these tests are taken and recorded, as well as written records of the actions taken if they do not meet the required standards. Are there written instructions for the action to take if they don't meet the industry standards?
<u>MICROBIOLOGICAL TESTING</u>	Frequency Protocol Compliance Acting on failures	You must be able to demonstrate that these tests are taken and recorded, as well as written records of the actions taken if they do not meet the required standards. Are there written instructions for the action to take if they don't meet the industry standards?
<u>STAFF TRAINING RECORDS</u>	Swimming Pool Technical Operator Certificate On-site Designated Supervisor Updating knowledge to staff Update of PTO to staff.	'Staff training' is not just about sending people on a course; it is about the continuing process of keeping staffs' knowledge and practices up to date.
<u>WATER TEST SHEET</u>	Range of tests Correct parameters on test sheet Traffic lights displayed	A 'traffic light system' is one of the 'must have' requirements, if an incident occurs, that attracts the attention of an Environmental Health Officer.
<u>MAINS WATER TESTING</u>	Range of Tests Frequency of testing	The analysis of mains water is essential to understand the chemical treatment of pool water.

<p><u>CIRCULATION SYSTEM</u></p>	<p>Surface draw off design Number of sump outlets Number of inlets/returns Hair entrapment test Number of circulation pumps Pump type Measured circulation rate (m³/hr) Linked to dosing system</p>	<p>This is about the design of the pool against the industry guidance, and seeks to confirm that the pool is capable of dealing with the pollution, etc within the pool.</p> <p>The hydraulics and mechanical services produce the circulation pattern within a pool, and its ability to satisfactorily supply filtration and chemical analysis systems.</p>
<p><u>PRE-CLEANSE HYGIENE</u></p>	<p>Toilet provision Shower provision Handwashing facilities</p>	<p>How does your pool encourage users to remove pollution BEFORE entering the pool?</p>
<p><u>CHEMICAL TREATMENTS</u></p>		<p>Do you have records of dilution?</p>
<p><u>POOL HALL</u></p>	<p>Water temperature Air temperature Relative humidity</p>	<p>Are you in control of the environmental conditions of your pool?</p>
<p><u>CLEANING PROTOCOLS</u></p>	<p>The cleaning protocols for:-</p> <ul style="list-style-type: none"> • Pool promenade • Changing rooms • Toilet & showers • Pool covers • Pool equipment • Transfer channels/ Scum lines • Pool floor • Balance tanks 	<p>You will need to produce cleaning protocols and completion sheets for all areas of the pool and its ancillary areas.</p>